

THE COLLEGE OF
NEW JERSEY



ALUMNI
ASSOCIATION

The College of New Jersey Alumni Association
Chapter Application Process

The College of New Jersey Alumni Association is proud to recognize all alumni of The College of New Jersey. We recognize that bonds and connections form through sharing similar interests, participating in activities and organizations while attending The College, and through each of the strong academic programs offered by The College. As an Association, it is our hope that these bonds continue to thrive and grow by offering charters that support a variety of chapters that bring alumni together.

Groups that are interested in applying to become a chapter within The College of New Jersey Alumni Association are able to apply for a charter by September 1st of each year. The Chapters Committee of the Alumni Association comprised of current Chapter Liaisons and Executive Board members will review the applications, meet with representatives of the potential chapter, and will then make recommendations to the full Board at the November meeting of The Alumni Association. Chapters that are approved are responsible for selecting a liaison. This person will be able to attend Executive Board Meetings and keep the Association aware of events hosted by the chapter.

We anticipate and expect that groups applying for a charter have already begun to meet with one another, communicate regularly with one another within the group, and have even begun planning events to continue strengthening bonds with one another. Affiliating your chapter with the Alumni Association can only allow participation to flourish in the years to come if members choose to be active participants and support the mission and goals of the chapter.

Those groups applying for a charter as a chapter under the Alumni Association should complete the following application and submit it to the Office of Alumni Affairs, no later than September 1st. Applications received after September 1st will be held for consideration for the following year, unless the group requests the application be withdrawn.

We encourage you to visit The College of New Jersey Online Community to answer any further questions and to learn more about our current chapters. You may find this information helpful in guiding you during the application process!

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Chapter Application Timeline

<i>Ongoing</i>	Collection of Chapter Applications
<i>September 1</i>	Applications due in Office of Alumni Affairs (Applications received after this date will be processed for the following year)
<i>October</i>	Chapters Committee Reviews Submitted Applications Chapters Committee Meets with Reps from Proposed Chapters
<i>November</i>	Chapters Committee Recommends Chapters for Approval at Board Meeting Chapters are Notified of Decisions/Chapters Confirm a Liaison with the Alumni Association
<i>January</i>	Chapters Approved in November begin working with the Board

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Chapter Charter Application

Name of Potential Chapter: _____

Primary Representative/Contact for Application: _____

Phone Number: _____ Email: _____

Date of Application: _____

Please note any other alum that will be a part of the Chapter's Executive Board:

Name: _____ Contact: _____

Name: _____ Contact: _____

Name: _____ Contact: _____

Name: _____ Contact: _____

Name: _____ Contact: _____

Mission Statement and Goals:

Below, please note the major goals of your chapter and the mission statement for your potential chapter:

Application Questions:

Please complete the following questions in the spaces below or on a separate document attached to your application. Please be as detailed and specific as possible when answering each question. The information you provide will help guide the Chapters Committee in the decision process for Chapter approval.

- As a group, what have you already done to strengthen bonds and connections with one another?

- What are your plans for this upcoming year as a group?

- At the events you have hosted so far, what has been your attendance rate for participation?

- What type of outreach opportunities do you foresee your group participating in to garner more participation in your chapters' activities in order for your chapter to continue to grow?

- What type of opportunities do you foresee participating in that will foster student outreach opportunities, allowing alumni/student networking opportunities?

- What support do you already have from The College in terms of an advocate or point-person? If you currently do not have a support system in place, who do you anticipate being an advocate for you on campus?

- How do you anticipate funding any future events that your hold as a chapter?